POLICY AND STANDARDS DIVISION

ANNUAL REPORT
FY 2009
(October 1, 2008 - September 30, 2009)

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Barbara B. Tillett, Chief, PSD

PSD ANNUAL REPORT, FY 2009

MISSION

The Policy and Standards Division's mission is to provide leadership in the creation and implementation of cataloging policy and standards within the Library of Congress and in the national and international library community; to support the effectiveness of the cataloging staff at the Library of Congress through guidance, advice on cataloging policy, documentation, and maintenance of bibliographic, authority, and classification records; and to develop and support national and international standards for structure and content of bibliographic, authority, holdings, item, and classification records through cooperative endeavors.

THE YEAR'S HIGHLIGHTS

Organizational Changes

The reorganization of the Acquisitions and Bibliographic Access (ABA) Directorate, Library Services that became effective on October 1, 2008 resulted in the reconfiguration of the Cataloging Policy and Support Office into the Policy and Standards Division ("PSD" or "Policy"). The reorganization also entailed moving many units within ABA, involving 420 ABA staff members in 9 of the new ABA divisions who worked on the 5th, ground, and basement floors of the Madison Building. Assistant chief Tom Yee and Rebecca Williams (African, Latin American & Western European Division's automated operations coordinator, on detail to the office of the ABA Director but reporting to Mr. Yee) led the ABA space and move planning efforts for Phase One of the move, which took place between September 2008 and mid-August 2009. Although there were 192 requests for ergonomic adjustments to workstations, relocated staff members began their new assignments without any significant changes to the space or furnishings.

Significant changes for PSD included formally adding an acquisitions specialist, Valerie Mwalilino, who had been acquisitions information coordinator in the former European and Latin American Acquisitions Division, and three former Cataloging Distribution Service (CDS) staff members to form an entirely new section, the Product Services Section. That new section consists of Bruce Johnson, coordinator for *Cataloger's Desktop*, Patricia Hayward, coordinator for *Classification Web* (also known as *Class Web*), and Loche McLean, coordinator for special products and services. These PSD staff changes occurred gradually. Ms. Mwalilino had worked in PSD on detail since June 2008. Ms. Hayward, Mr. Johnson, and Mr. McLean worked for Chief Barbara Tillett who had been acting chief of CDS for two years. PSD's mission became broader as these new activities became integrated into daily operations. PSD was further

reorganized by combining the former Classification Editorial Team, Database Improvement Unit, Subject Headings Editorial Team, and PreMARC/Quality Control and File Management Team into the Data Integrity Section under the leadership of Section Head, Ron Goudreau. (Also see organization chart, Appendix V)

Statistical Highlights

Database management	Bibliographic records changed (through 9-30-09)	
By Data Integrity Section	325,762	
By Policy Section	27,737	
Policy and Standards outreach		
PSD email account messages/queries received		7,300
Weekly average		140
Email notices in-house of cataloging policy and workflows		50
Messages/postings on Listservs or the PSD Web site		83

See Appendix II for additional statistics.

International Outreach

With its mission of leadership in international cataloging policy, PSD continued work towards realizing the vision of international agreement on cataloging principles, underlying conceptual models, and cataloging rules. This vision places the user first and focuses attention on meeting fundamental user tasks: to find, identify, select, and obtain information represented by bibliographic resources. In promoting and pursuing these objectives, PSD continued to have a positive impact towards simplifying and reducing the costs for cataloging in a collaborative worldwide environment.

IFLA. [ABA STRATEGIC PLAN, 4: PROVIDE LEADERSHIP AND SERVICES TO THE LIBRARY AND INFORMATION COMMUNITY] Within the International Federation of Library Associations and Institutions (IFLA), PSD helped lead the Cataloguing Section's Standing Committee (with LC's elected representative, Judy Kuhagen) and the Classification & Indexing Section's Standing Committee (with LC's elected representative, Barbara Tillett) – both continuing to advise the current chairs and actively contributing to the work of those groups. Dr. Tillett and Ana Cristán successfully completed the major effort to edit the *IFLA Cataloguing Principles: Statement of International Cataloguing Principles (ICP) and its Glossary.* This book was the product of the five world-regional IFLA Meetings of Experts on an International Cataloguing Code (IME ICC) that had been held between 2003 and 2007. The ICP statement was posted to the IFLA Web site in February 2009 following international agreement. The book, which includes 20 translations of the ICP statement, was published by K.G. Saur in August 2009. This work updates the 1961 Paris Principles that serve as the foundation for cataloguing codes used worldwide. Other IFLA contributions included furthering the work of the FRBR Review Group

(updating the text related to “expressions”), of the FRBR Aggregates Working Group (providing examples and clarification of the scope), of *Functional Requirements for Authority Data*, *Names of Persons* (to be edited by Ms. Kuhagen), and of the *Multilingual Dictionary of Cataloging Terms and Concepts (MulDiCat)* (Dr. Tillett is the lead person making this IFLA resource available as a Web tool).

Virtual International Authority File (VIAF). [ABA STRATEGIC PLAN, 4.B.2: LEAD COLLABORATIVE EFFORTS TO INCREASE THE AVAILABILITY OF INFORMATION; 2.B.1: PURSUE TECHNOLOGIES THAT ENABLE SEAMLESS ACCESS TO COLLECTION INFORMATION AND CONTENT REGARDLESS OF FORMAT OR LOCATION] Work continued on developing and implementing the Virtual International Authority File, a joint project of the Library of Congress, OCLC, the Deutsche Nationalbibliothek, and the Bibliothèque nationale de France. The VIAF combines the personal name authority files of participating institutions into a single name authority service. This year several new partners signed as participants. The long-term goal of the VIAF is to include authoritative names from many libraries and regional consortia into a global service that is freely available via the Web to users worldwide. As of the fall of 2009 there were 18 personal name authority files from 15 national and regional libraries, with applications from 6 additional sources.

JSC and RDA. [ABA STRATEGIC PLAN, 4.B.1: LEAD AND COLLABORATE IN THE DEVELOPMENT OF SYSTEMS, STANDARDS, AND TOOLS FOR THE DESCRIPTION AND FLOW OF INFORMATION; 2.A.3: SHOW INTELLECTUAL RELATIONSHIPS THROUGH OUR VARIED COLLECTIONS] The Library of Congress is one of the members of the Joint Steering Committee for Development of RDA (JSC), joining the American Library Association, the British Library, the Canadian Committee on Cataloging, the Chartered Institute of Library and Information Professionals (UK), and the National Library of Australia in their development over the last several years of a new descriptive cataloging standard, *RDA: Resource Description and Access*. LC’s representative to the JSC is PSD’s chief, Barbara Tillett, who is assisted by Judy Kuhagen. The pace of work has been exceptionally intense over the past year, but LC continued to be a leader in writing issues papers and providing feedback to papers and commentary by the other members. The JSC completed the content of RDA by its June deadline, and the fiscal year closed with promises of an early 2010 delivery of the RDA Online Web product. The Library of Congress, National Agriculture Library, and the National Library of Medicine are coordinating a test of RDA in the United States, and the outcome will determine whether LC will implement the new code.

Several presentations about RDA were given throughout the year, including Dr. Tillett’s keynote speech to the Atlantic Provinces Library Association in Halifax, Nova Scotia, Canada. Other presentations in Denmark, Sweden, etc. are included in Appendix III and below under Latin America.

Latin America. [ABA STRATEGIC PLAN, 4: PROVIDE LEADERSHIP AND SERVICES TO THE LIBRARY AND INFORMATION COMMUNITY] PSD activities in Latin America and the Caribbean provided overviews of current activities in the cataloging world as well instruction in various aspects of cataloging; they have had the additional benefit of

fostering the expansion of the NACO program. The encouragement of these countries to follow standards should lead to increased availability of Spanish-language metadata for LC's cataloging and for libraries in the United States. Policy Section staff member Ana Cristán, fluent in Spanish, participated in conferences in this part of the world and took on teaching activities and recruitment for collaborative projects in countries where LC had not previously had a major presence. New Product Services staff member Patricia Hayward, coordinator of *Classification Web* and also fluent in Spanish, has begun to join PSD's outreach in this area.

Among PSD's conference presentations were those at the IV Encuentro Internacional de Catalogadores in Bogota, Colombia, where 270 conferees, including librarians and library science faculty, and students, heard three presentations from PSD staff, delivered in Spanish. Barbara Tillett spoke (with a simultaneous translator) on "Acciones de la IFLA en los Principios Internacionales de Catalogación y las normas internacionales para la descripción y sistematización de la información," and "Principios de catalogación internacional y *RDA: Recursos, Descripción y Acceso*." Ms. Cristán spoke on "Los Proyectos y Programas de L.C. en el campo de la Catalogación," which described the testing that the U.S. national libraries will undertake before deciding whether to implement RDA. She offered to share the criteria for this test with Latin American libraries, most of which use AACR2, in order for them also to make the implementation decision. This was the fourth in a series of international cataloging conferences for the Latin American and Caribbean countries that were prompted by the recommendations from the IFLA Meeting of International Cataloguing Experts on an International Cataloguing Code (IME ICC2) that took place in Buenos Aires in 2004.

Ms. Cristán gave several other instructional workshops lasting from one to four days. At the Universidad Autónoma de San Luis Potosi (UASLP), San Luis Potosi, Mexico she gave a 3-day NACO workshop to 30 catalogers from UASLP, the Instituto Tecnológico y de Estudios Superiores de Monterrey, El Colegio de México, and the Universidad Autónoma de Querétaro. The workshop provided NACO training to new staff of the existing 'NACO-Mexico Funnel' project and, to the Tecnológico de Monterrey, options for individual membership and training in NACO. At the Regional Conference on Cataloging at the University in San Luis Potosi, Mexico, Dr. Tillett gave presentations about RDA and FRBR to about 90 registrants. Ms. Cristán's NACO workshop at the Universidad de Puerto Rico, Rio Piedras (UPR) was attended by 25 UPR catalogers and 26 observers. UPR is expected to be the lead university for a Puerto Rico funnel project yet to be named. At the Universidad de Antioquia in Medellin, Colombia, she gave a workshop on the creation of authority records to 30 catalogers and library school instructors. At the Universidad Iberoamericana, Mexico City she gave 3-day NACO workshop to 28 attendees from the 7 campuses of the Iberoamericana located in Mexico City and the adjacent states, including two serials librarians from the Universidad Centroamericana "Jose Simeon Canas" and three from the Universidad Autónoma de Puebla.

PSD provided two video conferences for Latin America and the Caribbean. One, titled "RDA: Antecedentes, estructura e impacto" was given with the technical help of LC's

OSI along with the Biblioteca Nacional de Chile (BNC) and was sponsored by the U.S. Embassy in Santiago for the staff of the BNC and area libraries. It featured Dr. Tillett presenting in Spanish followed by responses from Ms. Cristán and Carlos Olave (African, Latin American & Western European Division) to questions from the audience. It was recorded and is being used in libraries throughout Chile and is available on LC's Web site. The second was through the Universidad Metropolitana de Puerto Rico (UMET) and the Biblioteca Nacional de Puerto Rico. Titled "La importancia del rol de las autoridades en el control bibliográfico", this videoconference, featuring Ms. Cristán, gave overviews of authority control and the Program for Cooperative Cataloging and explained the parameters for joining NACO. Eighteen catalogers attended from the UMET and two from Biblioteca Nacional de Puerto Rico, institutions interested in joining NACO.

Activities on the National Scene

Cataloging standards used by the Library, including some created by PSD staff, have come to serve as North American standards, so activities in PSD can ultimately have a significant impact well beyond the Library itself. One reflection of that impact is the thousands of visits daily to the Library's Web site from users worldwide who search our various catalogs and other means of bibliographic access. PSD led or collaborated in initiatives whose other participants included libraries and other agencies around the country. Some of them are described here.

Non-Latin data in name authority and bibliographic records. [ABA STRATEGIC PLAN, 2.A.3: SHOW INTELLECTUAL RELATIONSHIPS THROUGH OUR VARIED COLLECTIONS; 2 B.1: PURSUE TECHNOLOGIES THAT ENABLE SEAMLESS ACCESS TO COLLECTION INFORMATION AND CONTENT REGARDLESS OF FORMAT OR LOCATION] The incorporation of non-Latin data in name authority records became operational in FY09 following the successful project with OCLC to capture non-Latin forms from bibliographic records to populate the cross references in authority records. The results of that project were reviewed and best practices and recommendations will be examined in this coming year. Additionally, PSD staff were instrumental in developing and enhancing programmatic as well as manual procedures for creating non-Latin data and transliterations for LC's bibliographic and authority records this year. While in the online environment there have been non-Latin data in bibliographic records for many years, catalogers are now able to invoke a program called Transliterator, which is able to both convert non-Latin characters into Latin characters according to the LC/ALA transliteration tables, and to convert transliterated text into non-Latin characters. The program offers a choice of languages based on the JACKPHY set plus Greek and Cyrillic, most of which have already been implemented, and the rest of which will be implemented in FY2010. Transliterator is able to generate the structure of data in 8XX paired fields and either fills in the data automatically or allows the cataloger to do that. To realize these new capabilities, LC (i.e., Dave Reser from PSD's Policy Section) collaborated with OCLC, the Program for Cooperative Cataloging (PCC), and ALA's Association for Library Collections and

Technical Services (ALCTS) to resolve the numerous technological issues that adding non-Latin scripts raises.

Genre/form implementation initiative. [ABA STRATEGIC PLAN, 2.A.1: PRODUCE APPROPRIATE DESCRIPTIONS OF OUR COLLECTIONS; 4.B.1: LEAD AND COLLABORATE IN THE DEVELOPMENT OF SYSTEMS, STANDARDS, AND TOOLS FOR THE DESCRIPTION AND FLOW OF INFORMATION] PSD received authorization from ABA management last year to begin implementation of genre/form headings as an official component of subject access. It is envisioned that clarifying this type of access for library resources will enable users to better refine their searches, rather than having such data buried in a subject heading string. This year saw the debut of a PSD Web page for the project, thereby providing a central location for all news and announcements for genre/form activities (http://www.loc.gov/catdir/cpso/genreformgeneral.html). A plan with a timeline was approved by the ABA Director and the ABA Management Team for the next five genre/form projects: cartography, music, law, literature, and religion, and planning began with the ILS Office for a separate genre/form search for the OPAC. In addition to the LC units and outside organizations mentioned below, PSD's genre/form coordinator, Janis Young, has been collaborating with, presenting or providing instruction, and reporting to several ALA units (Subject Access Subcommittee and its Genre/Form Implementation Subcommittee, LITA's Authority Control Interest Group, the Maps & Geography Round Table), and to OLAC.

Cartography. In addition to meeting with staff from the Geography & Map Division, genre/form coordinator Ms. Young wrote "Proposed Changes to the Structure of LCSH Subdivisions Used for Cartographic Materials," which was posted for comment on the LC's genre/form Web page (http://www.loc.gov/catdir/cpso/cartographic.pdf).

Graphic materials. Discussions with staff from the Prints & Photographs Division began to explore the relationship between their *Thesaurus for Graphic Materials* and the genre/form initiative.

Law. The American Association of Law Libraries Editorial Group for genre/form headings, which has been at work for over a year, held a meeting at the Library with PSD subject policy specialists and other LC staff.

Music. PSD officially began its long-planned collaboration with the Music Library Association (MLA) on the music portion of the genre/form initiative, which is headed by music policy specialist Geraldine Ostrove. Music is one of the few project areas where all of the relevant headings, which number an estimated 16,000, are already in LCSH. Consequently, unlike most of the other disciplines, implementation will be largely retrospective. A music project link was added to the PSD genre/form Web site, and to start PSD posted two lists to serve as the raw materials for the first stage of the MLA task force's work, one list of headings assigned to musical works that do not have a parenthetical qualifier containing medium of performance, and the second, LCSH vocabulary for medium of performance. Medium is a category of terms that, while widely used in LC subject headings, cannot be included in the genre/form thesaurus

PSD is developing. But since medium of performance is the primary attribute of all musical works, so that access to medium is mandatory for most types of music, a different place in bibliographic records will be found for it. MLA submitted its first recommendations to PSD in June 2009. To assist PSD with development of the music genre/form project at LC, Ms. Ostrove assembled an advisory group of representatives from the Music Division, the sound recordings section in the Motion Picture, Broadcast, & Recorded Sound Division, and the American Folklife Center.

Religion. Collaboration began with the American Theological Library Association to explore ways that ATLA might participate with the genre/form project for religion.

Video. Ms. Young wrote a discussion paper, "Disposition of LCSH Video Recording Headings in the New Genre/Form Environment", and posted it for comment on the genre/form Web site.

LCSH in SKOS. [ABA STRATEGIC PLAN, 4.B.1: LEAD AND COLLABORATE IN THE DEVELOPMENT OF SYSTEMS, STANDARDS, AND TOOLS FOR THE DESCRIPTION AND FLOW OF INFORMATION; 4.B.2: LEAD COLLABORATIVE EFFORTS TO INCREASE THE AVAILABILITY OF INFORMATION] In collaboration with the Network Development and MARC Standards Office (NDMSO) and the Office of Strategic Initiatives (OSI), PSD mounted LCSH on the Web in SKOS (Simple Knowledge Organization System) format, naming the site "Authorities & Vocabularies" (http://id.loc.gov/authorities/). This new service, which is being offered free of charge, enables both humans and machines to programmatically access authority data at the Library of Congress through text searching and also via URIs. Included in the LCSH set are a few personal and corporate name headings that serve as patterns for names used as subjects, such as William Shakespeare, Jesus Christ, and Harvard University, and geographic headings that were added to establish subdivisions or provide reference structure for other terms. Visits to the site rose rapidly after the stable IP address was announced in the spring. Among the users were several developers, interested in how the service might be used in their applications. The potential for dissemination of the LCSH vocabulary as a component of Semantic Web development projects was the primary reason the service was offered free. When there was some delay in providing updates, usage dropped. A regular schedule for updates was subsequently established (thanks to Loche McLean in PSD with Ed Summers in OSI and Clay Redding and Larry Dixson in NDMSO). Work to improve usability continues, and use of the site is expected to rise again. Feedback is invited at the site, and is received by the Policy Section's representative on the SKOS project, Libby Dechman. Plans are to add other controlled vocabularies used in catalog records in the future.

Ms. Dechman drafted a statement intended for the W3C regarding Library of Congress support for SKOS.

Law materials: Digitization and interactive maps. [ABA STRATEGIC PLAN, 4.B.1: LEAD AND COLLABORATE IN THE DEVELOPMENT OF SYSTEMS, STANDARDS, AND TOOLS FOR THE DESCRIPTION AND FLOW OF INFORMATION; 4.B.2: LEAD COLLABORATIVE EFFORTS TO INCREASE

THE AVAILABILITY OF INFORMATION] Jolande Goldberg, law classification specialist, has been developing three projects in tandem that will substantially increase online access to law materials: embedding in the online law classification schedules links to relevant Web resources, using interactive maps as a means to guide end-users to law materials, and advancing the digitization of primary sources of laws that would otherwise be difficult to obtain. All of these developments reflect innovations with transformative potential for use of the LC classification online as a research tool. This year collaboration began between LC and the Law Library Microform/Digital Consortium (LLMDC) on a cooperative scanning project. The parties agreed on the types of materials that would be included, and Dr. Goldberg selected approximately 3,000 titles from LC's collections, including laws, treaties, and other law-related works for all of the indigenous peoples of the Americas. Dr. Goldberg is using the resulting LCC draft schedule, KIA-KIX, as her prototype. Discussions also began with the Geography & Map Division and the Office of Technology Policy to select maps for digitizing, to create project-specific geographic diagrams, and to develop use-case studies (the steps a researcher would be likely to take) as a basis for the design of Web pages containing links to the areas of users' research interests. The organization of Web resources linked to is provided by *Classification Web,* where the schedules would serve as the organizational architecture in the background.

Program for Cooperative Cataloging (PCC). LC is the secretariat for the PCC, an international cooperative effort aimed at expanding access to library collections by providing useful, timely, and cost-effective cataloging that meets mutually-accepted standards of libraries around the world. PSD provides some of the PCC's documentation for its members, it reviews other documentation prior to issue, and PSD policy specialists participate on PCC task forces and attend meetings of various PCC subgroups, which are held at both LC and ALA conferences. There were several projects under way or completed this year in which PSD staff played a role. Robert Hiatt chaired the Joint LC/PCC LCRI/RDA Task Group, which made recommendations of how individual Library of Congress Rule Interpretations should be treated or abandoned under implementation of the new cataloging code in preparation, *RDA: Resource Description and Access*. The Task Force on Non-Latin Script Cataloging Documentation, of which David Reser is a member, continued work to thoroughly review and revise existing PCC documentation on providing equivalent fields in non-Latin scripts and to assure consistent application across available scripts. PSD reviewed the final report of the Task Force to Propose a New Standard for Provider-Neutral Bibliographic Records for E-Monographs Issued by More than One Provider. PSD chief Barbara Tillett served as co-chair of the PCC Task Group on the Internationalization of Authority Files, which looked at new models for PCC that don't require adherence to a single cataloging standard yet enable linking of data for the same entity.

Data Integrity Section

With the merger of the former Classification Editorial Team, the Subject Headings Editorial Team, the Database Improvement Unit, and the PreMARC/Quality Control and File Management Team into the new Data Integrity Section, the section began fiscal 2009 with not only a new name, but with a renewed purpose of interchangeability of tasks and personnel in an effort to streamline activities and create greater efficiencies and timeliness.

The Section processed over 13,000 new subject proposals, most of which appeared on weekly lists, and over 6,500 revised subject headings, all of which appeared on weekly lists. These transactions, accomplished with a staff of only two, Ron Goudreau, editor of Library of Congress Subject Headings (LCSH), and assistant editor, Betty Rinn, brought the total number of subject authority records in the LCSH master database to over 362,000. Turning to classification proposals, over 2,800 appeared on weekly lists. The total number of classification records is now over 626,000. At the end of the year there were no backlogs of proposals, and all ongoing activities regarding proposals were on target.

This year Mr. Goudreau began a new workflow for correcting bibliographic records related to subject heading changes that appear on weekly lists. He now initiates changes from the old form of the heading in bibliographic records to the new form on the same day that the approved changed subject authority record appears in the Library of Congress Database (LCDB). Changes are managed by using either the BatchCat program or record-by-record correction. Correcting the records using the new workflow, rather than as previously done, by sending printouts of the records to be corrected to another person to be corrected later, results in much more timely correction and less confusion in the course of modifying LCDB.

The 31st edition of *Library of Congress Subject Headings* was produced in July using a new contractor. Editor Ron Goudreau participated in extensive testing of the product, which was produced satisfactorily. It includes a new 6th volume, *Supplementary Vocabularies*, that contains the first printing of genre/form terms, which now number 534, a list of the 3,564 free-floating subdivisions, and the 942 Children's Subject Headings (formerly Annotated Cards (AC) Program).

Section members Cassandra Harris, Jacquelin Jenkins, and Marian Johnson continued to upgrade preliminary bibliographic records input by contractors working on the Baseline Inventory Project (BIP). The Data Integrity Section upgraded over 18,000 such records. In addition to upgrading these records Cassandra Harris, Allis Robinson, and Demaris Thompson upgraded subject headings on our serial records in the OCLC database, where our serials are cataloged. Over 3,400 OCLC records input by LC catalogers were changed to reflect updated subject terminology.

One means of creating new authority records, which among their other advantages enable bibliographic headings to be reviewed before catalogers "save" records they are

working on, is by generation of “validation” records. Validation records include authorized headings with no reference structure that are generated based on bibliographic headings selected programmatically. The creation of validation records was suspended last fall owing to technical problems such as generation of duplicates. During a hiatus of six months the technical difficulties were overcome, and the creation of validation records resumed in April. At the same time, there were improvements to the record creation process, including weekly generation of a list of new validation records prior to their distribution by CDS, and more sophisticated algorithms for the selection of bibliographic headings. Over 8,500 validation records were created this year. To date there are over 34,000 validation records in the LCSH master file.

With the reorganization of previous teams into one section, staff who had worked in only one of the previous team areas increasingly assisted other section members, thereby performing a greater variety of tasks. Jacquelin Jenkins assists in preparing the tentative subject headings weekly lists. Demaris Thompson continues to assist in working with the “meeting” copies of those subject lists by updating each list according to the changes made at the weekly editorial meeting. Allis Robinson assists with making routine changes in the subject authority file.

The work of the former Database Improvement Unit continues to be done by Ron Goudreau and Lucas Graves. Together they have corrected more than 255,400 bibliographic records, principally using BatchCat this fiscal year. Two improvements to BatchCat began to be developed by David Williamson, cataloging automation specialist in the Cataloging Directorate. One is the use of a wildcard when conducting BatchCat correction jobs, a capability that will greatly advance the expeditious treatment of large numbers of records. The second will enable inclusion in a single BatchCat job of records that cannot now be combined because of different values in their respective 906$g subfields. Eventually, single jobs will be able to combine former RLIN records, all G&M records, and every other record residing in the LCDB with the single exception of OCLC serial records, which will continue to be corrected one by one in the OCLC database. This improvement will overcome our present more lengthy and cumbersome procedure, to perform separate BatchCat jobs for each 906$g value. It is hoped these improvements can be introduced in early fiscal 2010.

In July and August Ron Goudreau, assistant chief Tom Yee, and senior subject policy specialist Mary Kay Pietris conducted interviews to fill two vacancies for assistant editor. The new appointees, the first for this position in more than ten years, will lead to significant efficiencies in the processing of subject and classification proposals. The new staff members will report in early fiscal 2010.

Product Services Section (PSS)

The Product Services Section is new to PSD this year. The Section’s activities expanded the scope of the division’s responsibilities and increased the depth of participation in activities we already conducted.

Patricia Hayward joined PSD in November as product manager for *Classification Web*, among other duties. She attended the ALA Midwinter and Annual meetings, where she gave presentations on *Classification Web* to visitors to LC's exhibit booth. Based on user input, Ms. Hayward tested several enhancements to *Classification Web*, including a redesign of the interface and additional functionality for correlations of LC Classification with other systems (particularly NLM classification). She worked with Bruce Johnson assisting in the next generation development of *Cataloger's Desktop*. She also provided *Class Web* training specifically for law librarians for attendees of the American Association of Law Librarians annual conference. Because of her Spanish language knowledge, she assisted the division chief in preparations for a presentation (given in Spanish) to the National Library of Chile. Ms. Hayward was the PSD representative for the USGEN/USPL task force to explore the structure of those divisions and CIP programs at LC. In addition to these activities, she assisted with various customer service issues in Business Enterprises, and she assisted other PSD staff members with activities such as de-duping subject proposals (Database Integrity Section) and participating in the subject proposal workflow activities.

As coordinator *for Cataloger's Desktop*, Bruce Johnson followed two development efforts this year. The first was content development. Added were:

- a German-language interface, to supplement the English, French, and Spanish interfaces already available
- dozens of foreign-language cataloging resources, to broaden the usefulness to *Cataloger's Desktop's* international subscribers
- OCLC MARC manuals, to make *Cataloger's Desktop* more useful to OCLC participants
- roughly 2 dozen other English language resources.

These additions brought the total number of resources to 279.

The second path, and the major focus of the year's work, was technological development, upgrading the 5-year-old FAST NXT-based technology to a current generation search and retrieval platform. While *Cataloger's Desktop* industry-leading FAST Search and Transfer software was retained, an RFP was issued for assistance with the modernization effort. The contract, signed in late February, went to InfoSolutions of Crestview Hills, Kentucky, and development began in earnest in March. Among the enhancements that the new FAST ESPOne platform will support are:

- relevance ranking of searches
- search weighting
- search refinement using dynamic faceting
- federated searching of Web-based resources
- intelligent searching that learns from the user's past search behavior to provide progressively more refined search results over time.

The new generation *Cataloger's Desktop* is scheduled for release at the beginning of November, with 2009 Issue 4.

Loche McLean, coordinator for special products and services, participated in the SKOS LCSH project, which is described above under **Activities on the National Scene**. Additionally, Mr. McLean was instrumental in the production of the 31st edition of LCSH, the printed edition of that standard ("the red books"). The 31st edition is significant as the first to be produced directly from MARC 21 subject authority data in the LCSH master file. Currently the software to accomplish this is only available at the contractor's site, but discussion is underway to allow use of the software within the Library, so that the content of future editions will be able to be produced by staff members on site.

Mr. McLean also was instrumental in starting work towards a separate product for *Children's Subject Headings* to launch during FY10 as a service for school and public libraries.

Staff

Appointments

Sabreen Madyun, Ethel Tillman, assistant editors, Data Integrity Section

Awards

Honors

Kay Guiles, Paul Sayers: Letters of commendation from Deanna Marcum, a Group Special Achievement Award, and cash awards for participation in the Oleg Pavlovich Grushnikov Project

Barbara Tillett: from IFLA, the IFLA scroll for outstanding service to the federation, in particular for her work on the International Cataloguing Principles

Length-of-service awards

35 years of service to the Library: Kent Griffiths, Jacquelin Jenkins, Tom Yee

Promotions

Libby Dechman, to senior policy specialist, Policy Section

Janis Young, to senior policy specialist, Policy Section

Reassignments

Patricia Hayward, *Classification Web* coordinator, Product Services Section (from CDS)

Bruce Chr. Johnson, *Cataloger's Desktop* coordinator, Product Services Section (from CDS)

Loche McLean, coordinator for special products and services. Product Services Section (from CDS)

Valerie Mwalilino, acquisitions specialist (conversion of detail to PSD; from the former European and Latin American Acquisitions Division)

Retirements

Bonnie Briscoe, assistant editor, Data Integrity Section, after 43 years of service to the Library

Details from PSD staff to other divisions

Paul Sayers, part-time to the Veterans History Project

Other staff assignments

Tom Yee, co-leader of Phase One of the ABA space- and move-planning efforts
Tom Yee, Baseline Inventory Project

APPENDIX I

PRINT AND ELECTRONIC PUBLICATIONS
FY 2009

Since December 2005, the publication schedules of those PSD publications reproduced in *Cataloger's Desktop* have been coordinated with the quarterly updates to *Cataloger's Desktop*. Some publications are available both in print and electronically.

I. Scheduled publications

ALA-LC Romanization Tables: Transliteration Schemes for Non-Roman Scripts (updated online)
- Greek, Ancient
- Greek, Modern
- Korean
- Kurdish (Cyrillic Script)
- Kurdish (Perso-Arabic Script)

Cataloging Service Bulletin. Quarterly
- no. 121, fall 2008
- no. 122, winter 2008
- no. 123, spring 2009
- no. 124, summer 2009

Descriptive Cataloging Manual
- B9, B11, B13, C16, E1, M3, M4, M5, M7
- Z1: Introduction, MARC 21 serials (008/32-33, 008/39, 010, 016, 022, 050, X00, 1XX, 4XX, 5XX, 64X, 642-646, 667, 670, 7XX), 034, App. 1
- LC Supplement to the *MARC 21 Format for Authority Data* (LC/NACO Guidelines): 024, 031, 034, 111, 411, 511, 611, 711
- *2008 Update, Number 4* (November)
- *2009 Update, Number 1* (February)
- *2009 Update, Number 2-3* (August)

Free-Floating Subdivisions: an Alphabetical index. 21st ed. Annual

LC Cataloging Newsline. Frequency varies

LC Classification; Weekly Lists (Tentative; Approved)

LC Subject Headings; Weekly Lists (Tentative; Approved)

Library of Congress Classification, new editions
- *Class H*
- *Class K*
- *Subclass KB*
- *Subclass PT*
- *Class Q*
- *Class T*
- *Class Z*

Library of Congress Rule Interpretations, 2nd ed., 1989
- Additions and revisions in whole or in part

1.4
1.4 Appendix
1.6
1.6B
1.6J
2.7B17
12.4C2
12.4D2
12.6B1
13.3
21.20L
22.1
22.3A
23.1
23.2
24.1
25.5B
Current LCRI
Index

2008, Update No. 3-4 (November)
2009, Update No. 1-2 (May)

Library of Congress Subject Headings, 31st ed. 6 v.
Supplemental Vocabularies, (vol. [6]), also available separately

Subject Headings Manual, 2008 ed. (formerly, *Subject Cataloging Manual: Subject Headings*)
2008 Update No. 1 (February)
2009 Update No. 2 (August)

II. Other publications

Includes "born digital" text materials; excludes Web-posted drafts of documentation, discussion papers, etc.

"Library of Congress Cataloging Documentation" [available to LC staff only]
"Descriptive Cataloging Documentation" [available to LC staff only]
"MARC 21 Documentation" [available to LC staff only]
"Modes of Cataloging Employed in the Acquisitions and Bibliographic Access Directorate (ABA)" (http://www.loc.gov/catdir/cpso/catmodes.pdf)

PSD Web sites
"Cataloging and Acquisitions Home"; home page of the Acquisitions and Bibliographic Access Directorate. (http://www.loc.gov/aba/) Includes frequent postings from PSD
"Contact the Policy and Standards Division" [available to LC staff only]
"Genre/Form Headings at the Library of Congress: General Information" (http://www.loc.gov/catdir/cpso/genreformgeneral.html); with further links
"Policy and Standards Division Staff Home Page" [available to LC staff only]

"Subject Cataloging Documentation" [available to LC staff only]
"Shelflisting Documentation" [available to LC staff only]

III. Webcasts

"Expanding the Power of LC's Family of Vocabularies-- Genre/Form Headings." Speaker: Janis Young. Recorded July 2, 2009. (http://www.loc.gov/today/cyberlc/feature_wdesc.php?rec=4627)

"FRBR: Things You Should Know, but Were Afraid to Ask." Speaker: Barbara Tillett. Recorded March 4, 2009 (http://www.loc.gov/today/cyberlc/feature_wdesc.php?rec=4554)

"RDA: Recursos Descripción y Acceso: Antecedentes y Aspectos de su Implementación." Speaker: Barbara Tillett. In Spanish. Recorded August 13, 2009. (http://www.loc.gov/today/cyberlc/feature_wdesc.php?rec=4736)

APPENDIX II

STATISTICS
FY 2009

CATEGORY	DETAILS	TOTAL
I. RECORD CREATION AND MODIFICATION		
Authority records created or modified		
Names/series created		970
Names/series cancelled		3,114
Names/series revised		11,665
Subjects created		22,123
155 genre/form terms	19	
Validation records	8,510	
Subjects revised		6,530
Bibliographic records created or modified		353,499
Data Integrity Section	325,762	
Policy Section	27,737	
Classification records created or modified, online proposal system		2,836
Schedule records	2,641	
Table records	195	
Projects		
Music 053 project (ML410-ML429)		
Name authorities to which 053s added		107
Other NARs created or updated		35
Bibliographic records updated		151
Scan-on-demand links added for newly digitized resources		220
MARC records as of October 2 , 2009		
Bibliographic records		15,062,689

CATEGORY	DETAILS	TOTAL
Authority records		7,916,971
LCSH master database	364,315	
Names/series	7,552,656	
Classification records		626,357
Schedule records	448,454	
Table records	177,903	
Holdings records		16,857,062
II. INVENTORY CONTROL		
Ft. Meade		
Copy 2's, unassessed encoding level 3, added volumes sent		365
Holdings records annotated		20
LCCN duplicates reconciled		284
Replacement copies added to the general collections		52
Volumes de-assigned from reference collections		257
III. CATALOGING AND CATALOGING REVIEW FOR OTHER DIVISIONS		
Law Library		
Titles reclassified		16
Pre-processing of vendor's eBook records		439
Projects		
Veterans History Project contents notes prepared		30
IV. INTERNAL AND EXTERNAL RELATIONS		
Correspondence		
Incoming (PSD email account messages)		7,300
Weekly average	140	

CATEGORY	DETAILS	TOTAL
Outgoing		9,028
Internal	4,518	
External	4,510	
Email notices in-house of cataloging policy and workflows		50
Error reports received		413
Internal	99	
External	314	
Messages/postings on Listservs or the PSD Web site		83
Phone queries		1,189
Internal	1,120	
External	69	
Visitors		219
Internal	187	
External	32	

APPENDIX III

SERVICE TO THE PROFESSION AND TO THE LIBRARY BY PSD STAFF

I. Participation in Professional Organizations, Groups, etc.

American Association of Law Libraries
- Foreign, Comparative, and International Law Special Interest Section
- Genre/form headings Editorial Group (PSD liaison)
- Native Peoples Law Caucus
- Technical Services Interest Section Cataloging & Classification Standing Committee (PSD liaison)

American Library Association, ALCTS
- Nominating Committee (chair)
- Authority Control Interest Group (LC representative)
- Committee on Cataloging: Description and Access (LC representative)
- Conference Committee (ALCTS representative)
- RDA Implementation Task Force
  - RDA Training and Implementation Task Group (LC representative)
- Subject Access Committee (LC representative)
  - Genre/Form Implementation Subcommittee (LC representative)
- Task Force on Non-English Access
  - Working Group on Romanization

American Library Association, Reforma (affiliate)

American Society of International Law
- Indigenous Peoples Rights Interest Group (chair)

Art Libraries Society

BIBCO/CONSER Operations Group

Cataloger's Learning Workshop (liaison with Universidad Nacional Autónoma de México)

Cataloging & Classification Quarterly editorial board member

COGNA (see U.S. Board on Geographic Names, Domestic Names Committee)

Descriptive Cataloging of Rare Materials (Serials) (editorial committee)

IME ICC [IFLA Meeting of Experts on an International Cataloguing Code]
- *International Cataloguing Principles* (chair, worldwide review)
- Planning Committee for meetings (chair)

International Association of Music Libraries, Archives, and Documentation Centres
- Annual bibliography, "Recent Publications in Music", for *IAML journal* (compiler and editor)
- Constitution Committee
- ISO Liaison
- United States Branch
  - Travel grant recipient committee (chair)
  - Travel grant fundraising committee (co-chair)

International Federation of Library Associations

Cataloguing Section
ISBD Review Group
ISBD examples (member, editorial group for planned publication)
MulDiCat Project (coordinator)
Project to update *Names of Persons: National Usages for Entry in Catalogues* (coordinator)
Standing Committee (LC representative)
Classification & Indexing Section
Standing Committee (LC representative is secretary/treasurer)
FRANAR Working Group (FRAD - Functional Requirements of Authority Records) (member)
FRBR Review Group (member)
FRBR Working Group on Aggregates (members)
FRSAR/FRSAD working group (advisor)
IFLA-CDNL Alliance for Digital Strategies (advisory board)
Joint Steering Committee for Development of RDA (LC representative)
Law Libraries Microform-Digital Consortium (Advisory Council)
Music Library Association
Bibliographic Control Committee Genre/Form Task Force (LC contact)
Joint MLA/UMCP Committee on the MLA Archives (chair)
Subject Access Subcommittee (LC representative)
OLAC (LC representative)
Cataloging Policy Committee (LC representative)
LC Genre/Form Headings for Moving Images Best Practices Task Force (LC representative)
Program for Cooperative Cataloging
Joint LC/PCC LCRI/RDA Task Group (chair)
Standing Committee on Standards
Standing Committee on Training (consultants)
Task Force on Non-Latin Script Cataloging Documentation
Task Force to propose a new standard for provider-neutral bibliographic records for e-monographs issued by more than one provider
Task Group on the Internationalization of Authority Files (co-chair)
Seminar on Acquisition of Latin American Library Materials
United States Board on Geographic Names
Domestic Names Committee and COGNA (LC representative)
Virtual International Authority File Project (leader and LC representative)
World Digital Library Project (advisor)

II. Conferences and Other Events at Which Staff Members Gave Formal Presentations as Instructors, Speakers, or Panelists; Consultations for Outside Parties

IV Encuentro Internacional de Catalogadores, Bogota, Colombia (including keynote speaker)

"Acciones de la IFLA en los Principios Internacionales de Catalogación y las normas internacionales para la descripción y sistematización de la información" (B. Tillett)
"Principios de catalogación internacional e *RDA Descripción e Acceso a Recursos*" (B. Tillett) "Los Proyectos y Programas de L.C. in el campo de la Catalogación" (A. Cristán)

American Association of Law Libraries (*Class Web*; *Cataloger's Desktop* plans, next generation system – P. Hayward and B. Johnson)

American Library Association
- Authority Control Interest Group
  - "Authorities and Vocabularies, LC's new SKOS-Based Service" (J. Young)
  - LC representative's report from PSD
  - Celebration of 25th anniversary (B. Tillett, founder)
- CC:DA (report from LC representative, B. Tillett)
- CCS
  - "Looking to the Future: Information Systems and Metadata" (B. Tillett)
  - ExLibris session ("The Changing World of Authority Control", B. Tillett)
- FRBR Interest Group ("Looking to the Future: Information Systems and Metadata", B. Tillett)
- Maps and Geography Round Table (synopsis of the genre/form heading projects at LC, J. Young)
- RDA Implementation Task Force pre-conference
  - "Looking to the Future: Information Systems and Metadata" (B. Tillett)
  - Interactive quizzes used in conjunction with FRBR and FRAD presentations (A. Cristán)
- SAC (PSD report)
  - Genre/Form Implementation Subcommittee (report from LC representative, J. Young)

American Society for International Law (Web access tool to reach information on indigenous law in the Americas, J. Goldberg)

Atlantic Provinces Library Association conference, Halifax, Nova Scotia ("RDA and FRBR", B. Tillett)

Biblioteca Nacional de Chile (videoconference, "RDA: Antecedentes, estructure e impacto": "RDA: Recursos Descripción y Acceso: Antecedentes y Aspectos de su Implementación", B. Tillett, (http://www.loc.gov/today/cyberlc/feature_wdesc.php?rec=4736)

Catholic University Library School class (LC Flickr pilot project; D. Reser)

Chinese book vendor (Technical analysis of sample bibliographic records; D. Reser)

Coalition for Networked Information, Minneapolis, Minn. Meeting (LC Flickr pilot project; D. Reser)

Danish Library Association; Danish Bibliographic Centre (speaker at an all-day seminar on RDA; B. Tillett)

International Federation of Library Associations
- Division IV: Bibliographic Control, Programme ("The *International Cataloguing Principles*"; B. Tillett)
- FRSAD [Functional Requirements for Subject Authority Data] Working Group

(review of FRSAD draft; B. Tillett)
ISBD Review Group (review of proposed new area 0; J. Kuhagen)
Publications Committee (report on publication of International Cataloguing Principles; B. Tillett)
Institut problem upravleniia (Akademiia nauk SSSR), Moscow (visiting member here to do research on LCSH; B. Tillett)
International Visitor Leadership Program--American Libraries [U.S. State Dept. sponsorship of visiting librarians] (re ABA; T. Yee, B. Tillett)
Law Resource Center, Washington office (classification development for indigenous peoples' law; use of LCC online to access Web resources; J. Goldberg)
LC's Digital Future and You! (lecture series)
"Expanding the Power of LC's Family of Vocabularies-- Genre/Form Headings." (J. Young; Webcast: (http://www.loc.gov/today/cyberlc/feature_wdesc.php?rec=4627)
"FRBR: Things You Should Know, but Were Afraid to Ask." (B. Tillett; Webcast: (http://www.loc.gov/today/cyberlc/feature_wdesc.php?rec=4554)
Library of Congress
Booth at ALA conferences (demos of *Class Web* and *Cataloger's Desktop;* P. Hayward, B. Johnson; overview of genre/form projects; J. Young)
Massachusetts Library Association annual conference ("Getting Ready for RDA"; B. Tillett)
Music Library Association
Subject Access Subcommittee (report from LC; G. Ostrove)
Music Library Association and Music OCLC Users Group (report from PSD for report from LC; G. Ostrove)
National Diet Library, Cataloging Section, Domestic Material Division (visiting section chief: subject cataloging; T. Yee)
National Library of China (delegation of 12 librarians: subject initiatives at LC, RDA, FRBR, the VIAF, LC's Unicode implementation, issues related to non-Latin scripts; L. Dechman, J. Kuhagen, D. Reser)
National Library of Sweden (half-day discussion of RDA and FRBR, linked data models; B. Tillett)
NELINET Annual Bibliographic Services Conference on (LC-Flickr pilot project; D. Reser)
OCLC
Analysis and remediation for a set of records causing difficulties for their harvest of CDS records for the VIAF (A. Cristán and D. Reser in collaboration with NDMSO)
Provided for review a sample set of Urdu language records with parallel Arabic script, which would go through the standard CDS distribution steps (D. Reser in collaboration with AFME)
RLG Partners Survey on streamlining metadata creation workflows (D. Reser)
OLAC (report from LC representative)
Cataloging Policy Committee (report on genre/form activities at LC; J. Young)
Program for Cooperative Cataloging (LC reports)
CONSER/BIBCO Operations Group

Non-Latin data in authority records (D. Reser)
NACO normalization scheme user-friendly version (D. Reser)
SACO ("at large" meeting at ALA: LC report; report on genre/form developments and the status of the SKOS initiative; J. Young)
SerialsSolutions (resolution of problems with book records that had not been distributed by CDS. (D. Reser)
Special Libraries Association conference ("RDA and the Future of Cataloging"; B. Tillett)
Swedish Library Association and members of the National Library of Sweden (speaker at an all-day seminar on RDA; B. Tillett)
Texas Library Association annual conference (all-day workshop on FRBR and RDA; B. Tillett)
Universidad Autónoma de San Luis Potosí, San Luis Potosí, México
3-day NACO workshop (for catalogers from northern Mexico and the Caribbean; A. Cristán)
Regional Conference on Cataloging (RDA; B. Tillett)
Universidad de Antioquia, Medellin, Colombia (4-day workshop, creation of authority records; A. Cristán)
Universidad de Puerto Rico, Río Piedras (NACO Workshops; A. Cristán)
Universidad Iberoamericana, México City (3-day NACO Workshops; A. Cristán)
Universidad Metropolitana de Puerto Rico (videoconference, "La importancia del rol de las autoridades en el control bibliográfico": authority control; PCC; A. Cristán)
Universität Basel (visiting instructor in cataloging: LC's authorities databases; met with several PSD staff)
University of North Carolina, Chapel Hill, School of Information and Library Science (visiting director, Metadata Research Center: automatic metadata generation, Helping Interdisciplinary Vocabulary Engineering project, met with several PSD staff)
University of North Carolina, Greensboro (visiting head of cataloging: LC digital projects, FRBR; D. Reser)
University of South Carolina School of Library and Information Science (visiting faculty member: RDA; J. Kuhagen)

III. Appointments to Library of Congress Committees and Other Groups

ABA Acquisitions Fiscal Issues Group (chair)
ABA Acquisitions Workflow & Procedures Advisory Group (PSD liaison)
ABA Descriptive Cataloging Advisory Group (PSD liaison)
ABA Non-Roman Scripts Advisory Group (PSD liaison)
ABA reorganization
Space and Move Implementation Team (leader)
ABA Serials Access Advisory Group (PSD liaison)
ABA Serials Control Advisory Group (PSD liaison)
ABA Subject Cataloging Advisory Group (PSD liaison)
ABA Workflow and Procedures Documentation (Web site; area coordinator, acquisitions)

Cataloger's Desktop modernization project test group
Digital Content Management Project (eDeposit of eSerials)
    ABA Workflow Group
Digitization of LC resources (manager of selected projects)
e-Deposit Working Group
e-Resources Stakeholders Group
Genre/Form Implementation Projects (coordinator)
Internet Operations Group (alternate for cataloging and metadata)
LC practicum program (exploratory group for advanced training and work experiences at LC for catalogers from the United States)
LCSH/SKOS Working Group
Little Loaders
MARC Review Group
Metadata for Digital Content Working Group
    Metadata Remediation Subgroup
Music Cataloging Advisory Group (chair)
Remote Access Project (tested new VPN gateway software)
XML datastore pilot project, Library Services (developed functional requirements)
    Pilot Project for an XML datastore (outgrowth of a Library Services strategic planning group)
    XML Datastore Data Migration Team

IV. Briefings, Consultations, and Instruction for LC Library Staff

With ABA Automation Coordinator
    Developed macro and de-duped 500 name authority records
    Preprocessed 439 eBook records from LC's new subscription with Ingrahm's myLibrary product
For ABA managers/supervisors
    Implementation of a repeatable MARC 21 260 field
    Orientation for new chiefs and supervisors regarding PSD activities
    Processing materials damaged by irradiation: revised procedures
    Proposed user-friendly OPAC interface using classification data for pre-coordinated Web searches for certain topics
ABA Workflow and Documentation Website (Training scripts and classroom handouts used for PSD course, Advanced Fiscal Issues Training)
Advanced Fiscal Issues
    10-hour course developed for and taught to ABA librarians, supervisors, chiefs
For African and Middle Eastern Division
    Analysis of Microsoft Farsi Input Method Editor in order to customize help screens for OPAC searchers
    Assessment of backlogs of CDs, video DVDs, CD-ROMs, and DVD-ROMs, etc., as background for a discussion of retention and workflow practices
For Asian and Middle Eastern Division
    Preparation for chief's presentation at CEAL Technical Processing Committee

meeting: CJK non-Latin references added by the pre-population programs at OCLC to name authority records

Expanding the provision of LC-provided non-Latin script bibliographic records for Urdu materials in Perso-Arabic scripts

For Binding and Collections Care Division; Collections Access, Loan and Management Division

Resolved call number, holdings record, and item record problems with books and serials

For Catalogers of integrating resources (USPL, USGEN, COIN)

Meetings to discuss training needs

Workflow module for staff who are learning to catalog in OCLC Connexion

For Collections Services, Digital Conversion Team

Archiving and cataloging PDF files acquired by the LC's Overseas Offices

With Cooperative and Instructional Programs Division

Collaborated with instructors to update training packages for teaching OCLC searching and input/update to integrating resources catalogers

Developed and tested of a version of Validator for use in COIN for training in creating LCSH proposals for new headings

For ERMS Planning Group

Development of a custom profile for bibliographic records to be supplied by Serials Solutions for use in the ERMS for subscription packages of e-content

With Geography & Map Division

Adding geographic coordinates to name authority records

Creating cartographic genre/form authority records

Incorporating Cyrillic scripts in catalog records using Voyager and Transliterator

For History and Military Science Section (ABA/USGen)

2-hour introduction and overview of the U and V schedules

For Information Technology Services Test Center

ILS rollout files to be pushed to client workstations

For John W. Kluge Center

Kluge Bavarian Fellow from the Universität Bayreuth: introduction to the KIA-KIX schedule under development

For Law Library of Congress

Abraham Lincoln digitization project

For Library of Congress

Digitization of Annual Reports, 1866-1966: inventory and barcoding

For Library Services OPAC Configuration Team

Display and indexing needs related to two new MARC implementations: repeated 260 field and Ldr/07 code "i" for integrating resources

For Library Services/Office of Strategic Initiatives

Briefing on technology projects in PSD

For MBRS, Culpeper

Day-long training, moving image and radio program genre/form headings

For Music Division

Bibliographic control and inventory requirements for a digitization project

With Office for Strategic Initiatives

- Data models and structures for revisions to the digital presentations for the HABS/HAER Collection
- Scope statement for Authorities & Vocabularies service (http://id.loc.gov/authorities/)

With Office of Technology Policy

- Adding geographic coordinates to name authority records
- New tag tables and complementary files for a file update rollout for the Voyager cataloging client

For Overseas Operations Division

- Expanding the provision of LC-provided non-Latin script bibliographic records for Urdu materials in Perso-Arabic scripts

For Veterans History Project

- Using information from interviews, preparation of contents to be added to online records for individual persons

APPENDIX IV

NON-LC PUBLICATIONS BY AND ABOUT PSD STAFF MEMBERS

I. By PSD staff members

IFLA Cataloguing Principles: Statement of International Cataloguing Principles (ICP) and its Glossary. Edited by Barbara Tillett and Ana Lupe Cristán. München: K.G. Saur, 2009. (IFLA Series on Bibliographic Control, 37)

IFLA Cataloguing Principles: Statement of International Cataloguing Principles (ICP) and its Glossary. Edited by Barbara Tillett and Ana Lupe Cristán. Posted Feb. 2009 on IFLA Web site: (http://www.ifla.org/en/publications/statement-of-international-cataloguing-principles)

Ostrove, Geraldine E.
"Recent Publications in Music." *Fontes artis musicae*, 55/4 (October-December 2008), 673-762.

Tillett, Barbara B.
"RDA: Descripción y Acceso a los Recursos: un código de catalogación para el futuro (e iniciativas de IFLA relacionadas: FRBR, FRAD, IME ICC), Barbara Tillett. In: Encuentro Internacional de Catalogadores (3rd : 2007 : Buenos Aires, Argentina). *III Encuentro Internacional de Catalogadores: tendencias actuales en la organización de la información.* (Buenos Aires: Biblioteca Nacional, 2008), p. 21-62.

II. About PSD staff members

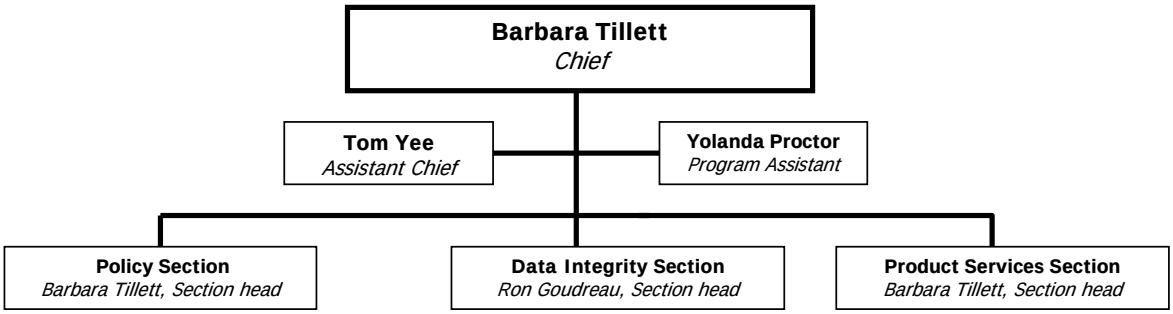
Genetasio, Giuliano. "Barbara B. Tillet. [sic] *The Bibliographic Universe and the New IFLA Cataloguing Principles*, (*Lectio Magistralis* in Biblioteconomia. Facoltà di Lettere e Filosofia dell'Università degli studi di Firenze, Sala Comparetti, Firenze, 14 marzo 2008)," *il Bibliotecario*, 2008-3 (set.-dic. 2008), 127-130.

Report on Janis Young's September, 2008, presentation at the OLAC/MOUG conference. *OLAC Newsletter*, 29(1); March 2009. http://olacinc.org/drupal/newsletters/enews/2009march/march09-conference.htm

APPENDIX V

Policy and Standards Division

Organization Chart



Ana Cristan
Libby Dechman
Jolande Goldberg
Kay Guiles
Bob Hiatt
Judy Kuhagen
Valerie Mwalilino
Geraldine Ostrove
Mary Kay Pietris
David Reser
Paul Weiss
Janis Young

(12)

Lucas Graves
Kent Griffiths
Cassandra Harris
Jacquelin Jenkins
Marian Johnson
Sabreen Madyun
Betty Rinn
Allis Robinson
Grover Robinson
Paul Sayers
Demaris Thompson
Ethel Tillman

(13)

Bruce Johnson
Loche McLean
Patricia Hayward

(3)

31: FTE **Rev: October 1, 2009**